



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/159/2015

Date: 18th Nov, 2015

Notice Inviting Tenders

Sealed quotations are invited from the reputed companies/organizations/suppliers for supplying following items for I.Q.A.C.-NAAC office of **Rabindra Bharati University** within 30th November 2015(4 pm). Only reputed companies/ organizations/suppliers of said items shall be allowed to participate in the tender process(**No intermediate General Suppliers will be allowed to participate in the Tender process**).

SI No	Description of Item	Specificatoin/Size	Qty	Rate: (Incl of all taxes)	Amount: (Incl of all taxes)
1.	Secretariat Table (Gamari Wood)	Length-6' Bredth-3.5' Height-2.5' Table Top-1.5" Having 4 Drawer with Locker & Cabinet both side	02		
2	File Cabinet (4 Drawer with Locker)	Depth-27.5" Bredth-19" Height-66" Gauge:18	01		
3	Steel Book Shelves (4 Equal Shelves with Glass Sliders)	Height-66" Depth-15" Length/Bredth-33" Gauge:18	01		
4.	Computer Table with Drawer having Cabinet/Racks for keeping CPU, UPS, Printer etc. (Made of Ply or Compressed Wood)	Length-48" Bredth-19" Height-30" Table Top-1"	02		
5	Center Table (Wooden with glass Top)	Standard Size	01		
6	Revolving Chair for Computer Table		02		
7	Revolving Chair for Director		02		
8	Steel Chairs fitted with seat & Back cushion		12		
9	Sofa Set (Three Seater)		02		
10	Sofa Set (One Seater)		02		
11	Steel Almirah(4 shelves) with Locker	Height-6'-6" Depth-18" Width-34"	01		

**Note: For any query regarding above Items, please contact Purchase Department.
(Rabindra Bharati University, 56A B.T. Road, Kolkata-700050)**

Registrar (Acting)

Terms and Conditions

- 1. Relevant documents/Credentials like, valid Trade License, Income tax clearance Certificate, Sales Tax/Vat clearance certificate must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: "**Quotation for Furniture for NAAC Office**"
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee inclusive all taxes.
7. Subcontracting in any form will not be entertained by the University.
8. All the dispute arising out of the order shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contract at purchase department of the University.
10. Last date of submission of Tenders within 30.11.2015 (4 pm)
11. University reserves the right to terminate the contract at any point of time without assigning any reason.