



RABINDRA BHARATI UNIVERSITY

56A, B.T. Road, Kolkata – 700050.

Ref. No.: RB/REG/263

Date: 22/09/2014

Sealed quotations are invited from the experienced organizations dealing in computer hardware and software with credentials, trade license and income tax clearance, for supply, installation and configuration of items mentioned below in the university. The sealed tenders along with **non-refundable demand draft of Rs. 1000/-** only in favour of “**RABINDRA BHARATI UNIVERSITY**” should be submitted to Purchase Section of the University at B.T. Road Campus, within **27/10/2014** between 11:30AM and 4:00PM on all working days of the university (except Saturdays). Quotations must be submitted in the following format.

Hardware:

S. No.	Item*	Description	Quantity** (Q)	Rate/unit (R)	Tax (%) (T)	Rate with Tax [A = R x (1+T/100)]	Amount (in Rs.) (Q x A)
1.a.	Desktop PC (Business Class)	Lenevo / Dell / HP / Acer: Intel core i5 , 4GB DDR3, 500GB HDD, DVD R/W, onboard Sound, onboard HD Graphics, onboard 802.11 b/g/n WiFi, Bluetooth® 4.0 and 10/100/1000 Ethernet, USB 3.0, Front and back panel USB and Sound ports, 20” LED monitor, Keyboard and Optical Mouse, 3 years on-site warranty	97 (a + b)				
1.b.	Desktop PC (Business Class)	Lenevo / Dell / HP / Acer: Intel core i7 , 4GB DDR3, 500GB HDD, DVD R/W, onboard Sound, onboard HD Graphics, onboard 802.11 b/g/n WiFi, Bluetooth® 4.0 and 10/100/1000 Ethernet, USB 3.0, Front and back panel USB and Sound ports, 20” LED monitor, Keyboard and Optical Mouse, 3 years on-site warranty					
2.a.	UPS	APC (600 VA)	98 (a + b)				
2.b.	UPS	APC (650 VA)					

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3.a.	Laptop	Sony VAIO Duo 11 SVD11213CNB Ultrabook (3rd Gen Ci5/ 4GB/ 128GB SSD/ Win8/Touch)	2				
3.b.	Laptop	Lenovo Ideapad S210T Intel Core i3, 4GB, 500GB, 11.6" Touchscreen, Windows 8	1				
3.c.	Laptop	Acer Aspire V5-123 (NX.MFRSI.003) Netbook (CPU Dual Core/ 4GB/ 500GB/ Win8)	1				
4.	External Hard Disk	Seagate 2TB External USB Hard Disk (USB 3.0)	20				
5.a.	Portable Projector	Dell M110 Projector	1				
5.b.	Portable Projector	EPSON EB 1751 LCD Projector	1				
5.c.	LCD Projector	LCD Projector: Brightness: 3000 ANSI lumens, contrast ratio: 10,000:1, Screen size: up to 300 inches or more without fading or blurring, Lamp life: 6000 hrs or more, Connectivity: 1 x VGA, 1 xRCA, 1 x S-Video, 1 x USB Type A(direct Pen drive) 1 x USB Type B(Direct Mouse Control), Wi-Fi connectivity will be preferred, Minimum Cool Down Period (Support for instant OFF will be preferred), Warranty: one year or more (higher warranty will be preferred)	8				
6.	Audio Recorder	Zoom H4N Handy Portable Digital Recorder	1				

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7.a.	Scanner	HP Scanjet G4010 (4800 x 9600 dpi)	2				
7.b.	Scanner: A3	iBall Click Scan A3 Corded Portable Scanner	2				
8.a.	All-in-one	HP All-in-one Officejet 7610 (A3 size; Print/scan/copy)	1				
8.b.	All-in-one Laser	HP - LaserJet M1005 Multi- function Laser Printer (Black & White, Print-Scan- Copy)	10				
8.c.	All-in-one Inkjet	HP Deskjet Ink Advantage 2515 All-in-One Printer (Colour Print-Scan-Copy)	1				
9.a.	Laser Printer	HP LaserJet Pro P1106	1				
9.b.	Laser Printer	HP LaserJet 1020 Laser Printer (Black & White)	30				

* Purchase order for all items may not be given to a single company/supplier.

** Quantities mentioned above are approximate. Order quantity may vary.

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10.	Apple Mac Desktop	Apple iMac ME089HN/A 27" Desktop (White) with quad core i5, 3.4GHz	1				
11.a.	Apple Accessories	Apple USB SuperDrive (MD564ZM/A)	1				
11.b.	Apple Accessories	Apple Thunderbolt to Firewire Adapter (MD464ZM/A)	1				
11.c.	Apple Accessories	Apple Thunderbolt to Gigabit Ethernet Adapter (MD463ZM/A)	1				
11.d.	Apple Accessories	MD007FE/A AppleCare Protection Plan for iMac (2 years)	1				

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Software:

S. No.	Item*	Description	Quantity** (Q)	Rate/unit (R)	Tax (%) (T)	Rate with Tax [A = R x (1+T/100)]	Amount (in Rs.) (Q x A)
12.	Microsoft Office for Mac	MS Office for Mac Home and Business 2011	1				
13.a.	Video Editing Software	Final Cut Pro X	1				
13.b.	Video Editing Software	Motion for Final Cut Pro X	1				
13.c.	Video Editing Software	Compressor for Final Cut Pro X	1				
14.	Adobe Creative Suite	Adobe Creative Suite 6 Master Collection for Mac (Academic version)	1				
15.	Adobe Dreamweaver	Adobe Dreamweaver (Academic license) for Windows	1				
16.	Adobe Director	Adobe Director (Academic license) for Windows	1				
17.	Adobe Photoshop	Adobe Photoshop CS6 (Academic license) for Windows	1				
18.	Quark Xpress 9.x	Quarkxpress (Academic license) for Windows (<i>Latest version</i>)	1				
						Total (in Rs.)	

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Terms and conditions:

1. Prices and other details should be quoted in the above format in the specified place (all the columns must be filled-up), otherwise it is liable to be rejected.
2. Only reputed companies dealing with the business of computer hardware and software will be allowed to participate in the tender process. Relevant documents (like Trade license, etc.) in support of the same must be furnished. No Intermediate General Supplier will be allowed.
3. It is **not mandatory** to quote all the items. Intended companies may submit quotations for the items which they are capable to supply. In that case, the serial numbers of the items must be at par with the tender format.
4. Quotations for Hardware and Software must be submitted in 2 separate sealed envelopes. Each envelope must be superscribed with **“Tender for Computer Hardware”** for Hardware quotations and **“Tender for Computer Software”** for software quotations.
5. Softcopy of the quotations (in MS Excel file) must be submitted in a CD along with the hardcopy of the quotations in the sealed envelope.
6. Incomplete tenders will be summarily rejected.
7. Intended companies must have their operational offices in Kolkata for sales and support. Sub-contracting or tie-ups will not be allowed.
8. Intended companies must submit the following documents along with their quotations:
 - a. IT and ST clearance certificates along with copy of PAN card and VAT registration certificate should be furnished.
 - b. Comprehensive company profile.
 - c. Evidence of supply and installation of desktop computers, laptops, printers, etc. and software in a single purchase order within the last **two years** and costing **not less than Rs. 10 lakhs**. (Copies of letters of award & successful supply and installation certificates and supporting reference letters should be attached).
 - d. Current Company's audited statement of accounts for the past 3 years, and duly stamped by a registered Auditor.
 - e. Company's registered address, functional contact email address, phone number(s) and Fax number(s), etc.
 - f. Company's method for providing support service during the warranty period of the supplied materials. Escalation matrix for support service.
9. Last date for submission of quotations: **27/10/2014 up to 4 p.m.**
10. Sealed quotations are to addressed to the **Finance Officer, Rabindra Bharati University** and should be submitted on all working days of the university, at the **Purchase Department, E.B. Campus, 56A, B.T. Road, Kolkata - 700050**, along with a non-refundable Demand Draft of any Nationalised Bank amounting to **Rs.1000/-** (Rupees One Thousand Only) in favour of **“Rabindra Bharati University”** payable at Kolkata towards the cost of the tender.
11. Prices should be quoted in Indian Rupee inclusive of all taxes, packing, freight charges, delivery & installation at E.B. Campus, 56A, B.T. Road, Kolkata - 700050 and Jorasanko Campus, 6/4, Dwarkanath Tagore Lane, Kolkata - 700007 of the university.
12. University reserves all the rights to reject any or all the quotation(s) without assigning any reason.
13. **Warranty** will be as mentioned in the Tender format. Warranty will be at least for one year, if not mentioned in the Tender format.
14. **Delivery and Installation** should be made within 30 days from the date of purchase order.
15. **Payment:** 90% of the payment shall be made on submission of bills after delivery and successful installation of the entire ordered items. Remaining 10% of the payment will be made after satisfactory completion of one year from the date of satisfactory installation of the entire ordered items, if no fault is reported against the items at that time.
16. All legal disputes shall be subject to the jurisdiction of the Calcutta High Court.

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