



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/TN/012/2023

Date: 17.03.2023

Notice Inviting Tenders

Sealed quotations are invited from the reputed companies/suppliers for making of ‘**Wooden mementos with Metal and Glass**’ for the different **Awardies** as per the requirements for **Examination department** of Rabindra Bharati University within 27.03.2023 (3 pm) at purchase section (E.B. Campus). Only reputed companies/suppliers are authorized to supply of said item shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

Sl. No	Description of Items/jobs	Qty	Rate: (Incl. GST)	Amount : (Incl. GST)
1.	Wooden mementos with Metal and Glass for different Awardies (As per Sample)	10 pcs (Approx)		

Note: Sample Copy of **Wooden mementos with Metal and Glass** for different Awardies to be collected from the **Joint Registrar** of Examination department. (Mob:9163365934)

Terms and Conditions

- 1. Relevant documents/Credentials like, valid Trade License, GSTN certificate, PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: “**Quotation for Wooden mementos with Metal & Glass**”
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee inclusive GST, delivery and installation charges.
7. Subcontracting in any form will not be entertained by the University.
8. All the dispute arising out of the order shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contact at purchase department of the University.
10. Last date of submission of quotations within 27.03.2023(3pm)
11. University reserves the right to cancel this tender at any point of time without assigning any reason.
12. Only authorized venders having their registered sales and service office in Kolkata should participate in this tender.

Finance Officer