



**RABINDRA BHARATI UNIVERSITY**

**Emerald Bower Campus: 56A B. T. Road, Kolkata-700050**

**Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007**

**PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610**

**Website: [www.rbu.ac.in](http://www.rbu.ac.in) e-mail: [registrar@rbu.ac.in](mailto:registrar@rbu.ac.in) fax: (033) 2556-8079**

**Ref. No Pur/TN/011/2023**

**Date: 17.03.2023**

**Notice Inviting Tenders**

Sealed quotations are invited only from the reputed printers/ companies for making of 'File with logo and Name plate' for the **Scholars** of the Ph.D. Academic programme as per the requirements for **Examination department** of Rabindra Bharati University within 27.03.2023 (3 pm) at purchase section (E.B. Campus). Only reputed Printers/Companies are authorized to print/supply of said item shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

Sl. No	Description of Items/jobs	Qty	Rate: (Incl. GST)	Amount : (Incl. GST)
1.	File with logo and Name plate for the Scholars of the Ph.D. Academic programme (As per Sample)	300 pcs		

**Note:** Sample of **File with logo and Name plate** for Scholars of the Ph.D. Academic programme to be collected from the **Joint Registrar** of Examination department. (Mob:9163365934)

**Terms and Conditions**

- 1. Relevant documents/Credentials like, valid Trade License, GSTN certificate, PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: "Quotation for File with logo and Name plate for Scholars"
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee inclusive GST, delivery and installation charges.
7. Subcontracting in any form will not be entertained by the University.
8. All the dispute arising out of the order shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contact at purchase department of the University.
10. Last date of submission of quotations within 27.03.2023(3pm)
11. University reserves the right to cancel this tender at any point of time without assigning any reason.
12. Only authorized venders having their registered sales and service office in Kolkata should participate in this tender.

**Finance Officer**