



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/TN/70/2024

Date: 18.01.24

Notice Inviting Tenders

Sealed quotations are invited from the reputed companies/organizations/suppliers for supplying following **materials** for **Practical Examination (BFA 3rd Sem)** as per the requirements for **Graphic-Print making department** of Rabindra Bharati University (I.C.A.D.) within 22.01.2024(2.00 pm) at purchase section (E.B. Campus). Only reputed companies/organizations /suppliers of said items shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

| SL No. | Description/Specification | Qty | MRP | Quoted Rate: | Amount: (Incl.GST) |
|--------|--|-----------|-----|--------------|--------------------|
| 1 | Floor Matt (10" x10") | 55 nos | | | |
| 2 | Cartridge Paper | 101 nos | | | |
| 3 | News Print | 101 nos | | | |
| 4 | Buff Board | 55 nos | | | |
| 5 | Tracing Paper (18" x 32") | 48 nos | | | |
| 6 | Carbon Paper | 38Nos | | | |
| 7 | French Chalk | 02 Kg | | | |
| 8 | Hand Washing Soap(Lifebuoy/Dettol) | 02 nos | | | |
| 9 | Dishwashing Powder (Odopic-01 Kg) | 02 Nos | | | |
| 10 | Cotton Rage | 15 nos | | | |
| 11 | Kerosene | 05 liters | | | |
| 12 | Hand Roller 8" | 05 Nos | | | |
| 13 | Hand Roller 4" | 05 Nos | | | |
| 14 | Spatula | 11 Nos | | | |
| 15 | Paper Waight (Big ROUNG Glass) | 11 Nos | | | |
| 16 | Clotheseg (Plastic) | 12 Dozen | | | |
| 17 | Printing Ink- (L/P) White, Sepia, Red, Yellow, Green, Blue, Black (Each 02 Kg) | 14kg | | | |
| 18 | Chinese Ink | 23 Nos | | | |

Note: Bidders are advised to check the samples of above mentioned items from the Graphic -Printmaking Department of Rabindra Bharati University (E.B. Campus) before submitting quotation, failing which quotations (submitted without checking of samples) shall be rejected.

Terms and Conditions

1. Relevant documents/Credentials like, valid Trade License, GSTN certificate,PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected

2. The goods shall be of the best materials.

3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.

4. Parties are requested to mention on the sealed envelope: "**Materials for Practical Exam (3rd SEM)**

Graphic-Printmaking Department (I.C.A.D)"

5. Incomplete quotation shall be summarily rejected.

6. Price should be quoted in Indian rupee inclusive of GST, delivery and installation charges.

7. Subcontracting in any form will not be entertained by the University.

8. All the disputes arising out of the order if any shall be subject to the jurisdiction of Kolkata only.

9. For any further details / inspection / query, please contact the purchase department of the University.

10. Last date of submission of quotations within **22.01.2024(2pm)**

11. University reserves the right to cancel this tender at any point of time without assigning any reason whatsoever.

12. Only authorized Venders having their registered sales and service office in Kolkata are allowed participate in this tender process.

Registrar