

**Name of the work: Annual maintenances of H T Substation at Rabindra Bharati University EB Campus**

**Scope of work :**

1. Attending the faults and restoration of the power supply.
2. Routine Tests of the heavy equipments, which are in our scope of maintenance, will be done on quarterly basis i.e. 4 times in a year.
3. During the time of operation if any items / parts of equipment are required to be replaced, the same can be carried out by the bidder and for that Supply, Installation, Testing & Commissioning charge shall be claimed extra as per prevailing market rate. Necessary testing equipment, tools & tackles will be provided by the bidder for completion of the work.
4. Spares of equipments shall be given to RBU as per price list of manufacturer /market price .
5. Consumables as required should be supplied as per price list of manufacturer /market price
6. Any other work covered under respective terms and conditions, if required, including tests and calibrations etc., shall be undertaken by the bidder on chargeable basis.
7. All major faults and problems shall be reported to the Assistance Engineer (Electrical). In absence of Assistance Engineer, bidder will submit report to the Chief Engineer.
8. Servicing charge for HT Equipment like VCB, Transformers etc. should be paid by RBU extra against submission of Invoice by the bidder for the same.
9. Bidder will depute Skilled Electrician having Wireman Permit issued by Local authorities to ensure services on all the days of the week with one weekly off as decided by RBU

**Terms & Conditions :**

1. Bidder should be ISO 9001:2015 Certified
2. Bidder should have EPF, ESIC, GST Registration.
3. Price should be excluding GST, which shall be paid extra @ 12% as per Govt. norms.
4. The contract will be valid for a period of two years from the date of order.
5. Payment shall be made on monthly basis against submission of GST Invoice.
6. Payment of the respective month should be made within 5th day of the consecutive month

Sealed quotations are invited per month excluding GST and other charges.