

**RABINDRA BHARATI UNIVERSITY  
KOLKATA**

**NOTICE**

**Date: 19.09.2025**

The Diploma Examination, 2025 in Tagore Literature under the Faculty of Arts will be held on and from 4th November, 2025. The detailed programme of the said examination will be announced in due course.

The Diploma in Tagore Literature (DTL) classes will be held up to 30.09.2025 and will dissolve thereafter. Cut-off date for attendance is 10.09.2025. Online submission of attendance by the concerned HOD will be from **21.09.2025 (11.30a.m.) to 22.09.2025 (05.30p.m.)**.

The candidates shall fill in and submit their application in the prescribed form on online mode with the prescribed fees according to the following scheduled:

| Subject                            | Date                     |
|------------------------------------|--------------------------|
| Diploma in Tagore Literature (DTL) | 23.09.2025 to 24.09.2025 |

The candidate must have attended at least 75% of the classes held and completed procedures related to C.I.A. (Continuous Internal Assessment) of each course.

The candidates must have cleared their admission fees, tuition fees and other dues in full, failing which their examination fees shall not be accepted.

Candidate should download and print out the Admit Card immediate after of online examination form fill up and submission of examination fee.

No candidate shall be allowed to change subsequently his/her special paper or group (if any) which he/she has taken in the course and mentioned in the examination form.

**Without proper Admit Card, no candidate shall be allowed to enter into the examination hall for both theoretical and practical examinations.**

The candidates appearing at the supplementary examination in less than full course of DTL examination will have to pay 30% of the present examination fees. However other fees like Grade Card fees, Computer processing fees etc. will remain the same.

**Rate of Fees**

|                         |          |   |  |
|-------------------------|----------|---|--|
| Examination Fee         | Rs.80 /- | Total Exam Fee<br>(Without Late Fee)<br>Rs. 180/- | Total Exam Fee<br>(With Late Fee)<br>Rs. 230/- |
| Mark sheet Fee          | Rs.20 /- |   |  |
| Computer Processing Fee | Rs.30 /- |   |  |
| Diploma Fee             | Rs.50 /- |   |  |
| Late Fee                | Rs.50 /- |   |  |

Copy to:

1. Dean, Faculty of Arts
2. Dean, Students' Welfare (Acting)
3. Head of the Department of .....under the Faculty of Arts
4. Registrar (Acting)
5. Finance Officer (Acting)
6. Librarian (Acting)
7. Security Officer
8. In-charge, University Engineer's Department
9. Sports Officer (Acting)
10. Information Scientist for uploading in the University website.

11. Secretary, Faculty Councils.
12. Secretary to the Hon'ble Vice-Chancellor
13. Assistant Registrar (Exam)
14. Examination Notice Board
15. Evaluation Section
16. Exam Form Fill up Section (Arts Building)
17. Record Keeping Section
18. Examination Conduction Section
19. Result Publication Section

**Joint Registrar / Assistant Registrar (Exam.)**