



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/TN/005/2023

Date: 10.01.2023

Notice Inviting Tenders

Sealed quotations are invited from the Canon authorized dealers for supplying of **Photocopier Machine** as per the requirements for the **Registrar Chamber** of Rabindra Bharati University within 20.01.2023 (3pm) at purchase section. Only Canon authorised dealers of said item shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

Sl. No	Description/specification of Item	Qty	Rate:	Amount : (Incl.GST)
1.	Canon Photocopier Machine iR2006N Network Printer, Duplex Unit, DADF, with Toner Wi-Fi / LAN Connectivity, 20ppm/cpm, 512 MB RAM/ 600X600 dpi A3 Network Printer/Color Push / Pull Scanner, Zoom 25%-400% with + or-1%, 1X250 Sheets Paper Tray + 80 Sheets By Pass tray, 1 x 99 multiple copies. Collate & shorting possible, Departmental Id & password Can be given to monitor usage. BACKLIT Touch Screen Control panel. Secure print, Scan to folder. PDF SCANNING.	01 pc		

Terms and Conditions

1. Relevant documents/Credentials like, valid Trade License, GSTN certificate, PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: "**Quotation for Photo Copier machine**"
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee inclusive **GST**.
7. Subcontracting in any form will not be entertained by the University.
8. All the dispute arising out of the order shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contract at purchase department of the University.
10. Last date of submission of Tenders within **20.01.2023(3pm)**
11. University reserves the right to terminate the contract at any point of time without assigning any reason.
12. **Only authorized dealers having their registered sales and service office in Kolkata are allowed participate in this tender process.**


Registrar