



**RABINDRA BHARATI UNIVERSITY**

**Emerald Bower Campus: 56A B. T. Road, Kolkata-700050**

**Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007**

**PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610**

**Website: [www.rbu.ac.in](http://www.rbu.ac.in) e-mail: [registrar@rbu.ac.in](mailto:registrar@rbu.ac.in) fax: (033) 2556-8079**

**Ref. No Pur/TN/080/2024-25**

**Date: 17.01.2025**

**Notice Inviting Tenders**

Sealed quotations are invited from the authorized dealers/reputed companies for supplying and Installation of **Colour Printer** as per the requirements for **Migration & Registration Section** under Registrar department of the University within 27.01.2025(2.00pm) at purchase section (E.B.Campus). Only authorized dealer/ reputed companies of said item shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

SL No.	Description/Specification	Qty	MRP :	Quoted Rate :	Amount: (Incl.GST)
01.	<b>Colour Printer:</b> Epson Eco Tank L4260 Warranty: 1 Year.	01			

**Terms and Conditions**

- 1. Relevant documents/Credentials like, valid Trade License, GSTN certificate,PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: **“Supplying of Colour Printer”**
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee exclusive of GST, delivery and installation charges.
7. Subcontracting in any form will not be entertained by the University.
8. All the disputes arising out of the order if any shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contact the purchase department of the University.
10. Last date of submission of quotations within 27.01.2025(2 pm)
11. University reserves the right to cancel this tender at any point of time without assigning any reason whatsoever.
12. Only authorized Venders having their registered sales and service office in Kolkata are allowed participate in this tender process.
13. Payment:
  - a) No advance payment will be made
  - b) 10% of the bill amount will be deducted as S.D.
  - c) S.D. will be refunded on application after the end of warranty period if the services are found satisfactory.
  - d) Payment shall be made on submission of bills in triplicate after successful installation of all the odered items

**Registrar (Acting)**