



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/TN/71/2024

Date: 18.01.2024

Notice Inviting Tenders

Sealed quotations are invited from the reputed companies/organizations/suppliers for supplying following materials for **Practical Examination (BFA 3rd Sem)** as per the requirements for **Graphic-Print making department** of Rabindra Bharati University (**E.B.Campus**) within 22.01.2024(2.00 pm) at purchase section (E.B. Campus). Only reputed companies/organizations /suppliers of said items shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

Sl. No.	Description/Specification	Qty	MRP	Quoted Rate:	Amount: (Incl.GST)
1	Floor Matt (10" x10")	10 nos			
2	Cartridge Paper	55 nos			
3	News Print	55 nos			
4	Buff Board	55 nos			
5	Tracing Paper (18" x 32")	35 nos			
6	Carbon Paper	25 Nos			
7	French Chalk	02 Kg			
8	Hand Washing Soap (Lifebuoy/Dettol)	03 nos			
9	Dishwashing Powder (Odopic-01 Kg)	02 Nos			
10	Cotton Rage	10 nos			
11	Kerosene	03 liters			
12	Tintin Medium (LP Printing Ink)	01 kg			
13	Paper Waight (Big ROUNG Glass)	07 Nos			
14	Clotheseg (Plastic)	15 Dozen			
15	Printing Ink- (L/P) Milk White, Sepia, Calender Red, Yellow, Green, Peacock Blue,Black (Each 02 Kg)	14kg			
16	Chinese Ink	10 Nos			
17	Spatula	07 nos			

Note: Bidders are advised to check the samples of above mentioned items from the Graphic -Printmaking Department of Rabindra Bharati University (E.B. Campus) before submitting quotation, failing which quotations (submitted without checking of samples) shall be rejected.

Terms and Conditions

- 1. Relevant documents/Credentials like, valid Trade License, GSTN certificate,PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: **"Materials for Practical Exam (3rd SEM) Graphic-Printmaking Department (E.B Campus)"**
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee inclusive of GST, delivery and installation charges.
7. Subcontracting in any form will not be entertained by the University.
8. All the disputes arising out of the order if any shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contact the purchase department of the University.
10. Last date of submission of quotations within **22..01.2024(2pm)**
11. University reserves the right to cancel this tender at any point of time without assigning any reason whatsoever.
12. Only authorized Venders having their registered sales and service office in Kolkata are allowed participate in this tender process.

Registrar