

(Furnished on Company/SHG Letter Head)

To
The Registrar
Rabindra Bharati University
56A, B T Road, Kolkata – 700050.

Ref. your Tender No :

Sir/Madam,

1. I/We the undersigned (hereinafter known as “the contractor”) hereby apply for grant of contract for running the Canteen at Emerald Bower Campus of Rabindra Bharati University.
2. I/We have gone through all the terms and conditions and also the schedule of items as enlisted by you in you notice inviting tender for the subject under reference.
3. I/We, hereby confirm that I/We have understood all the terms and conditions and confirm my/our commitment to abide by them. In case of any discrepancy/dispute or wrong/incorrect nomenclature in the schedule, the decision of WBSU shall be final.
4. I/We also confirm my/our commitment to provide the material as enlisted in the schedule of items with your notice inviting tender under reference.
5. I/We have experience of 01 (One) year providing Canteen in a State Govt. Offices in West Bengal /PSUs/Educational Institutions including Universities/Colleges/Private Institutions of repute.

(a)	
(b)	
(c)	

6. I/We understand that I/We shall have to deposit EMD of Rs.10,000/- (Rupees Ten Thousand only) in the form of Demand Draft in favour of the “**Rabindra Bharati University**” along with the Bid payable at Kolkata and security deposit as mentioned in the tender document before signing the “Agreement” in case I am/We are awarded the contract. This deposit will not bear any interest and shall be refunded on termination of contract after necessary adjustment, penalty, loss of asset etc.
7. In case the contract is awarded to me/us, I/We shall sign an agreement within 10 days (on a non-judicial stamp paper of prescribed value) of the receipt of the letter awarding the contract.

Thanking you,

Regards,

Signature of the Tenderer & Date with Seal