



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/TN/031/2025-26

Date: 09-01-2026

Notice Inviting Quotations

Sealed quotations are invited from the reputed decorators within 15.01.2026(2pm) for **making temporary Pandal** and supplying various items related to **Saraswati Puja** 2026 to be held at Rabindra Bharati University (E.B. Campus). Sealed quotations are to be submitted at purchase section. Only reputed decorators of following items shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

Sl.No.	Description of Items/works	Area/Qty	Rate:	Amount : (Incl. GST)
01.	<u>Materials for making Pandals</u> Pandal Size :18'x9'(02 NOs)	324 Sqft		
02.	Plastic Chair	100 Pcs		
03.	Table (Round)	10 Pcs		
04.	Centre Table	10 pcs		
05.	Table Cover	10 Pcs		
06.	Carpet(different sizes)	07 pcs		
07.	Sofa Set	10 pcs		

Terms and Conditions

1. Relevant documents/Credentials like, valid Trade License, GSTN certificate, PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: "**Making of Pandals and supplying of decorative items**"
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee inclusive of GST, delivery and installation charges.
7. Subcontracting in any form will not be entertained by the University.
8. All the disputes arising out of the order if any shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contact the DSW office of the University.
10. Last date of submission of quotations within **15.01.2026(2 pm)**
11. University reserves the right to cancel this tender at any point of time without assigning any reason whatsoever.
12. Only authorized Venders having their registered sales and service office in Kolkata are allowed participate in this tender process.

DSW(Acting)