



Rabindra Bharati University

Emerald bower Campus, 56 A, B.T. Road, Kolkata-700050

Website: www.rbu.ac.in

Ref. No: RBU/SO/T/07/2024

Date: 01/02/2024

TENDER DOCUMENTS CUM QUOTATION FORM

Sealed quotations are invited from the authorized dealer/reputed companies/service provider having experience in the field of refilling of fire extinguishers for Centre for Distance and Online Education (CDOE) of Rabindra Bharati University within **09.02.2024 (05 PM)**. Only reputed companies/agencies shall be allowed to participate in the tender process (No intermediate general suppliers will be allowed to participate). The companies/agencies should submit quotation in prescribed format, trade license, registration certificates of PAN/GST etc along with EMD of Rs, **2000/-** (refundable) in favour of **Rabindra Bharati University** payable at Kolkata. The Companies/Service Provider may quote of items as per format and terms & conditions mentioned below:

Sl. No.	Description of works	Quantity	Rate	Amount (Excl. G.S.T.)*
01.	4.5 Kg Carbon dioxide	23 Pcs		
02.	Delivery & installation Charges for supplying Refilled Fire Extinguishers to different Hostels and J.S. Campus			

(*) all government Taxes/GST as applicable.

Terms and Conditions

1. **Relevant documents/Credentials like, valid Trade License, GSTIN certificate and PAN must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected.**
2. **Validity will be 3 (three) years from refilling date.**
3. The goods shall be of the best materials.
4. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
5. Parties are requested to mention on the sealed envelope: **“Quotation for refilling of fire Extinguisher”**.
6. Incomplete quotation shall summarily rejected.
7. Price should be quoted in Indian rupee exclusive G.S.T.
8. Subcontracting in any form will not be entertained by the University.
9. All the dispute arising out of the order shall be subject to the jurisdiction of Kolkata only.
10. For any further details / query, please contact at Security Office of the University.
11. Last date of submission of Tenders within **09.02.2024 (05 PM)**.
12. University reserves the right to terminate the contract at any point of time without assigning any reason.

Authorised Signatory of the Company with Stamp