



RABINDRA BHARATI UNIVERSITY

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Jorasanko Campus: 6/4 Dwarkanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

Website: www.rbu.ac.in e-mail: registrar@rbu.ac.in fax: (033) 2556-8079

Ref. No Pur/TN/068/2024

Date: 11.01.2024

Notice Inviting Tenders

Sealed quotations are invited from the reputed companies/organisations/suppliers for supplying of following **Stationary** for **CDOE**(Salt Lake Campus) of Rabindra Bharati University within 19.01.2024(3.00 pm) at purchase section (E.B. Campus). Only reputed companies/organizations/suppliers of said item shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

SL No.	Description of item/works	Qty	Rate :	Amount: (Incl.GST)
01.	Cloth lining Brown Envelope with printing Size:18"X13.5" (As per sample)	14,000 pcs		

Note: Bidders are advised to check the sample of above mentioned item from the Purchase department of Rabindra Bharati University before submitting quotation.

Terms and Conditions

- 1. Relevant documents/Credentials like, valid Trade License, GSTN certificate,PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
4. Parties are requested to mention on the sealed envelope: **"Quotation for Clothline Envelop"**
5. Incomplete quotation shall be summarily rejected.
6. Price should be quoted in Indian rupee inclusive of GST, delivery and installation charges.
7. Subcontracting in any form will not be entertained by the University.
8. All the disputes arising out of the order if any shall be subject to the jurisdiction of Kolkata only.
9. For any further details / inspection / query, please contact the purchase department of the University.
10. Last date of submission of quotations within 19.01.2024(3pm)
11. University reserves the right to cancel this tender at any point of time without assigning any reason whatsoever.
12. Only authorized Venders having their registered sales and service office in Kolkata are allowed participate in this tender process.

Registrar