



Rabindra Bharati University

Emerald bower Campus, 56A, B.T. Road, Kolkata-700050
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Ref. No. :-RBU/SO/T/43/2024

Dated: - 11/12/2024

Notice Inviting Tender

Sealed quotations are invited for auctioning of old answer scripts, mark foils and waste papers from the reputed companies/agencies having experience and expertise in disposal of confidential discarded above materials from Emerald Bower Campus of the Rabindra Bharati University for pulping as per the university norms. The firms/agencies having valid Trade License, Registration Certificates of PAN/GST etc and competent to issue of pulping certificate for the pulping of the above said materials at E. B. Campus of the University within **23.12.2024 (5PM)**. For visit and assessment of the materials and quantity will be conducted on **16.12.2024 and 17.12.2024 at 2pm** in presence of both side representatives. The firms/agencies shall be allowed to submit the quotations along with an EMD of **Rs.10,000/-** (Rupees Ten thousand only) (Refundable) in favour of **Rabindra Bharati University** payable at Kolkata.

Sl. No.	Description of items	Locations of the Items stored	Rate of the items per Kg (including GST) in Rs.	Address and Contact Number of the Firms
A	Old Answer Scripts	Emerald Bower Campus		
B	Old Marks Foils, Waste Papers etc	Emerald Bower Campus		

Terms and Conditions

1. An EMD amount of **Rs.10,000.00 (Rupees Ten thousand only) (Refundable) in favour of Rabindra Bharati University Payable at Kolkata.**
2. **EMD of Selected Company/Agency will be refunded only after completion of pulping and issuing of certificate without any interest.**
3. Relevant documents/Credentials like, valid Trade License, GSTN certificate, PAN, must be submitted along with the sealed Quotations, failing which quotations shall be summarily rejected.
4. Rates should be quoted in above format in specified place; otherwise it is liable to be cancelled. Quoted price of both the categories A and B will be compared separately and the highest bid of each category will be selected as highest bidder and will be issued with work order.
5. Works to be done by the Companies/Agencies within a month and a Pulping Certificate to be issued to the University within a month after completion of job.
6. Price should be quoted in Indian Rupee inclusive of all taxes.
7. For any further details/inspections/queries, please contact security department of the University.
8. Last date of submission of quotation within **23.12.2024 (5PM)**.
9. University reserves the right to terminate the contract at any point of time without assigning any reason.
10. In case the tender is happened to be cancelled due to the negligence of bidders, the EMD amount will be forfeited.