



RABINDRA BHARATI UNIVERSITY

Emerald Bower Campus: 56A B. T. Road, Kolkata-700050

Jorasanko Campus: 6/4 Dwarakanath Tagore Lane, Kolkata-700007

PHONE: (033) E. B. Campus: 2557-1028/3028/4028/7161, J. S. Campus: 2269-5241/5242/6601/6610

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Ref. No Pur/TN/041/2024-25

Draft

Date: 09.08.2024

Notice Inviting Tenders

Sealed quotations are invited from the reputed companies/organizations/suppliers for following **software** installation in the **PC's** (06Nos) held at **Finance department** of Rabindra Bharati University within 06.09.2024(3.00 pm) at purchase section (E.B. Campus). Only reputed companies/organizations /suppliers of said items shall be allowed to participate in the tender process (**No intermediate General Suppliers will be allowed to participate in the Tender process**).

SL No.	Description/Specification	Qty	Rate	Quoted Rate:	Amount: (Incl.GST)
01.	Kutools for Excel	06 Nos			

Terms and Conditions

- 1. Relevant documents/Credentials like, valid Trade License, GSTN certificate,PAN, must be submitted along with the sealed Tenders, failing which quotations shall be summarily rejected**
2. The goods shall be of the best materials.
3. Prices should be quoted in above format in specified place; otherwise it is liable to be cancelled.
- 4.The rate shuld be submitted with GST and the quoted price should not be exceeded the MRP of articles including all taxes.**
5. Parties are requested to mention on the sealed envelope: **“Quotation for Kutools for Excel”**
6. Incomplete quotation shall be summarily rejected.
7. Price should be quoted in Indian rupee inclusive GST, delivery and installation charges.
8. Subcontracting in any form will not be entertained by the University.
9. All the dispute arising out of the order shall be subject to the jurisdiction of Kolkata only.
10. For any further details / inspection / query, please contact at purchase department of the University.
11. Last date of submission of quotations within 06.09.2024(3pm)
12. University reserves the right to cancel this tender at any point of time without assigning any reason.
13. Only authorized venders having their registered sales and service office in Kolkata should participate in this tender.

Registrar (Acting)